



## CONSTRUCTION INDUSTRY DEVELOPMENT COUNCIL

801, Hemkunt Chambers, 89, Nehru Place, New Delhi-110019  
Phone: +91 11 264344019, +91 11 47670800, Fax: +91 11 26283283  
Email: [cidc@cidc.in](mailto:cidc@cidc.in) / [mjrcidc@gmail.com](mailto:mjrcidc@gmail.com) , Website: [www.cidc.in](http://www.cidc.in)

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## Council for Application of Actuarial Science in Risk Management in Construction and Allied Industries

909, Hemkunt Chambers, 89 Nehru Place, New Delhi 110019

### Registration Form for Professional Quantity Surveyors (PQS)/Professional Valuers of Works (PVW)

#### APPLICATION FORM

#### INSTRUCTIONS FOR FILLING THE FORM

- Form should be downloaded from the website [www.cidc.in](http://www.cidc.in) , the soft copy filled in **and then emailed to [cidc@cidc.in](mailto:cidc@cidc.in)/ [mjrcidc@gmail.com](mailto:mjrcidc@gmail.com)** in **word format** only, and a **printout of the filled form** taken.
- The above printout should be sent to the CIDC along with the self-attested copies of the relevant documents.
- All the details, as required in the form, are essential and need to be provided, except for points no 3,7, 8 and9. In these cases, if no details are available, then simply write as Not Applicable/Nil.
- Correspondence address implies the location at which you would like to receive your letters/certificate.
- At point 5, description of Branch in Engineering implies the Engineering Branch in which you have qualified and would like to register.
- At point 6, Field of Specialisation/s implies the fields or the sectors or areas in which you specialise in. A note outlining justification is to be attached.
- At point No. 10, It is essential that the two references are reputed engineers and who are known in society. They should be willing to vouch for you.
- Checklist at the end should also be filled in.

#### **Section-A**

(Personal Particulars)

<b>1.1</b>	<b>Name (In Capital Letters)</b> [Name must same as in Engineering Degree certificate or equivalent]			
	<b>Title/ Salutation</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>
<b>1.2</b>	<b>Date of Birth</b> (dd/mm/yyyy)			<b>Photograph</b>
<b>1.3</b>	<b>Place of Birth</b> (City) (Country)			
<b>1.4</b>	<b>Nationality</b>			
<b>1.5</b>	<b>Male</b> <input type="checkbox"/>	<b>Female</b> <input type="checkbox"/>		
<b>1.6</b>	<b>Single</b> <input type="checkbox"/>	<b>Married</b> <input type="checkbox"/>		

<b>1.7</b>	<b>Current Employment Particulars:</b>						
	<b>Name of Present Organisation / Work Place</b>						
	<b>Designation</b>						
	<b>Address:</b>						
	<b>City</b>						
	<b>District</b>						
	<b>State</b>						
	<b>Country</b>						
	<b>Pin Code</b>						
	<b>Country Code</b>		<b>STD Code</b>		<b>Telephone No.</b>		
					<b>Fax No.</b>		
					<b>Mobile No.</b>		
	<b>E-mail Id.</b>						
	<b>Website</b>						
<b>1.8</b>	<b>Correspondence Address:</b>						
	<b>Name:</b>						
	<b>Address:</b>						
	<b>City</b>						
	<b>District</b>						
	<b>State</b>						
	<b>Country</b>						
	<b>Pin Code</b>						
	<b>Country Code</b>		<b>STD Code</b>		<b>Telephone No.</b>		
					<b>Fax No.</b>		
					<b>Mobile No.</b>		
	<b>E-mail Id.</b>						
	<b>1.9</b>	<b>Nearest District Head Quarter where you are located</b>					

### Section-B

(Educational Qualification and Professional Experience)

<b>2. Engineering Qualification(s) for Registration</b>						
	<b>Engineering Qualification/s</b>	<b>Institute/University</b>	<b>Engineering Discipline</b>	<b>Sub-discipline</b>	<b>Year of Joining</b>	<b>Year of Completion</b>
<b>1.</b>						
<b>2.</b>						
<b>3.</b>						
<b>4.</b>						
<b>5.</b>						

### 3. Other non-engineering Post Graduation professional qualifications

	Qualification/s	Institute/University	Disciplines	Sub-discipline	Year of Joining	Year of Completion
1.						
2.						
3.						
4.						
5.						
6.						
7.						

### 4. Professional Experience:

Describe your experience in the following format, for each period of your employment / involvement in retrospective order i.e. starting from present position in descending sequence. If self-employed, write self-employed under Position, and give details of experience. For a self-employed person, it is mandatory that he submits documentary evidences in confirmation of his experience. **Please also underline the experience in a responsible position of significant engineering activity.**

S.No.	From	To	Position	Organisation	Brief Description
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

### 5. State Discipline/ Branch of Engineering, which is to be registered:

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### 6. Field of Specialisation(s) [Maximum Four, in order of preference. Efforts shall be made to include all, but it would depend on the space in the certificate. Hence please mention the specialisation concisely.] Specify fields discipline of specialisation(s) and its sub-discipline, under which you would like to be registered. A note outlining justification is to be attached.

1.	
2.	
3.	
4.	



## Section-C

(Others)

### 7.0 Name and Category of Membership in Engineering - related Professional Institutions / Associations / Societies

S.N.	Name of Association	Category of Membership	Discipline	Sub-discipline	From	To
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

### 8. Executive Development Programme/Training Programme/ Conferences, Seminar, Workshop, Technical Presentations Attended / Participated

S.No.	Title/Subject	Duration	Nature of Participation	Conducting Organisation
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

### 9.0 Books/Articles/Research/Technical Reports written/ Talks/Programmes conducted by Candidates

S.No.	Title	Date	Subject	Published by/Conducted at
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

**11. The two referees are:**

*Note:- The referees should preferably be senior engineers, however a non-engineer can also be accepted as a referee provided he is known and holds a high status in the industry.*

1.	<b>Name</b>	
	<b>Technical Educational Qualifications</b>	
	<b>Position/ Position held</b>	
	<b>Organisation</b>	
	<b>Contact Address of the Referee</b>	
	<b>E-mail</b>	
	<b>Telephone No.</b>	
	<b>Mobile No.</b>	
	<b>Knows since (Period)</b>	
2.	<b>Name</b>	
	<b>Technical Educational Qualifications</b>	
	<b>Position/ Position held</b>	
	<b>Organisation</b>	
	<b>Contact Address of the Referee</b>	
	<b>E-mail</b>	
	<b>Telephone No.</b>	
	<b>Mobile No.</b>	
	<b>Knows since (Period)</b>	

**Section-D**

(Payment Details)

12. **Registration Fees-** Bank transfer/draft/Pay order in the name of **CARM** (Account details will be given on request)

Amount in Rs.	Multi city Cheque / Bank draft no/NEFT/online transfer/Cash	dated	Bank

**Fee:** i) Fee for registration is Rs.7, 500/- (Rupees Seven thousand five only) plus applicable GST.

Validity of registration shall be for a duration of 3 years from the date of initial registration. In addition to above a renewal fee of Rs. 1500/= + GST shall be payable after the first year.

ii) The DD/Cheque of the fee will be in favour of "**CARM**" payable at New Delhi

iii) The **NEFT details** for on-line payment are:

Name: CARM

Bank: The Federal Bank Ltd.

IFSC code: FDRL0001381

Bank branch code: 001381

S/B A/c no. – 13810100109096

iv) The fee is non-refundable



## 12. Declaration:

- I agree to abide by, the professional Code of Ethics established by Construction Industry Development Council, and to be held individually accountable for my action.
- I agree that decision of the CIDC & CARM on Registration and Termination shall be acceptable & binding on me.
- I hereby confirm that the contents of the items described in this application documents are true and correct.

### Enclosures:

1. One passport size photo
2. Self-attested copies of all Educational Qualification Certificates
3. Self-attested copies of all Certificates of membership of Professional Bodies
4. Registration Fee (Multi city Cheque/Bank Draft/NEFT details).
5. Names and details of the two referees.

**Applicant's Signature:** \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_

**Place :**.....

**Date:** dd/mm/yyyy: \_\_\_\_\_

**Please send to: -**

**Deputy General Manager, Construction Industry Development Council, 801 Hemkunt Chambers, 89 Nehru Place, New Delhi – 110 019.**

For more details please contact on 011-26434019/9871325020 or e-mail at [cidc@cidc.in](mailto:cidc@cidc.in)  
[/mjrcidc@gmail.com](mailto:mjrcidc@gmail.com)



### Check List

- 1) Name - Yes  No
- 2) Photo. - Yes  No
- 3) Date of Birth - Yes  No
- 4) Gender - Yes  No
- 5) Married Status - Yes  No
- 6) Organisation name, address and contact Details - Yes  No
- 7) Position in Organisation - Yes  No
- 8) Correspondence Address and Contact Details - Yes  No
- 9) Engineering Qualification/s-Details entered in **Section-B at point no. 2.0** Yes  No
- 10) Self Attested photocopies of Engineering Qualifications – **Attached** - Yes  No
- 11) Other Non-Engineering Professional qualifications-  
Details entered in **Section-B at point no. 3.0** - Yes  No
- 12) Self Attested photocopies of the other  
Non-Engineering Professional Qualifications – **Attached** - Yes  No
- 13) Membership in engineering related professional bodies-  
Details entered in **Section-C at point no. 7.0** - Yes  No  NA
- 14) Self Attested copies of the certificates of Membership in  
engineering related Professional bodies – **Attached** - Yes  No  NA
- 15) Recognised Training Program, Conferences, Seminar etc. - Yes  No  NA
- 16) Books/ Articles/Research/Technical reports  
written/ talks/programmes conducted - Yes  No  NA
- 17) Professional Experience. In **Years** - No of Years-----
- 17a) In case Self-Employed, documentary evidences  
in support of the experience period claimed - Yes  No  NA
- 18) Experience in a responsible position of  
Significant Engineering Activity, **in years** - No of Years-----
- 19) Registration Fee. **Amount in Rupees** - Yes  No  Amount Rs: \_\_\_\_\_
- 20). Two Referees - Yes  No

### IMPORTANT

**In addition, please note:**

The GST, presently @ 18.0%, is also applicable on the registration fee, which you need to add to the fee payment, being made to CIDC. - Yes  No